



Halifax

Regional Centre for Education

## School Band Instrument Fleet Contract

|                |                  |
|----------------|------------------|
| <b>School:</b> | Mailing Address: |
| Principal:     |                  |
| Email:         |                  |
| Phone:         |                  |
| Band Teacher:  |                  |
| Email:         |                  |
| Phone:         |                  |

|                                     |  |                                     |                                       |
|-------------------------------------|--|-------------------------------------|---------------------------------------|
| <b>Instrument 1:</b>                | (Area below will be filled by Jean Arnold) |                                     |                                       |
| Make:                               | Serial Number:                             |                                     |                                       |
| Condition:                          | Replacement Cost:                          |                                     |                                       |
| <b>Accessories:</b>                 |  |                                     |                                       |
| <input type="checkbox"/> Mouthpiece | <input type="checkbox"/> Ligature          | <input type="checkbox"/> Crutch     | <input type="checkbox"/> Trumpet ring |
| <input type="checkbox"/> MPC cover  | <input type="checkbox"/> Neckstrap         | <input type="checkbox"/> Seat strap | <input type="checkbox"/> Other _____  |

|                                     |  |                                     |                                       |
|-------------------------------------|--|-------------------------------------|---------------------------------------|
| <b>Instrument 2:</b>                | (Area below will be filled by Jean Arnold) |                                     |                                       |
| Make:                               | Serial Number:                             |                                     |                                       |
| Condition:                          | Replacement Cost:                          |                                     |                                       |
| <b>Accessories:</b>                 |  |                                     |                                       |
| <input type="checkbox"/> Mouthpiece | <input type="checkbox"/> Ligature          | <input type="checkbox"/> Crutch     | <input type="checkbox"/> Trumpet ring |
| <input type="checkbox"/> MPC cover  | <input type="checkbox"/> Neckstrap         | <input type="checkbox"/> Seat strap | <input type="checkbox"/> Other _____  |

|                                     |  |                                     |                                       |
|-------------------------------------|--|-------------------------------------|---------------------------------------|
| <b>Instrument 3:</b>                | (Area below will be filled by Jean Arnold) |                                     |                                       |
| Make:                               | Serial Number:                             |                                     |                                       |
| Condition:                          | Replacement Cost:                          |                                     |                                       |
| <b>Accessories:</b>                 |  |                                     |                                       |
| <input type="checkbox"/> Mouthpiece | <input type="checkbox"/> Ligature          | <input type="checkbox"/> Crutch     | <input type="checkbox"/> Trumpet ring |
| <input type="checkbox"/> MPC cover  | <input type="checkbox"/> Neckstrap         | <input type="checkbox"/> Seat strap | <input type="checkbox"/> Other _____  |

Band Instrument Coordinator: Jean Arnold    902-435-8464 x4

[hrarentals@gnsps.ca](mailto:hrarentals@gnsps.ca)

Instruments Received: Date \_\_\_\_\_

Instruments Returned : Date \_\_\_\_\_

|                                     |                                    |  |                                       |
|-------------------------------------|------------------------------------|--|---------------------------------------|
| <b>Instrument 4:</b>                |                                    | (Area below will be filled by Jean Arnold) |                                       |
| Make:                               |                                    | Serial Number:                             |                                       |
| Condition:                          |                                    | Replacement Cost:                          |                                       |
| <b>Accessories:</b>                 |                                    |  |                                       |
| <input type="checkbox"/> Mouthpiece | <input type="checkbox"/> Ligature  | <input type="checkbox"/> Crutch            | <input type="checkbox"/> Trumpet ring |
| <input type="checkbox"/> MPC cover  | <input type="checkbox"/> Neckstrap | <input type="checkbox"/> Seat strap        | <input type="checkbox"/> Other _____  |

|                                     |                                    |  |                                       |
|-------------------------------------|------------------------------------|--|---------------------------------------|
| <b>Instrument 5:</b>                |                                    | (Area below will be filled by Jean Arnold) |                                       |
| Make:                               |                                    | Serial Number:                             |                                       |
| Condition:                          |                                    | Replacement Cost:                          |                                       |
| <b>Accessories:</b>                 |                                    |  |                                       |
| <input type="checkbox"/> Mouthpiece | <input type="checkbox"/> Ligature  | <input type="checkbox"/> Crutch            | <input type="checkbox"/> Trumpet ring |
| <input type="checkbox"/> MPC cover  | <input type="checkbox"/> Neckstrap | <input type="checkbox"/> Seat strap        | <input type="checkbox"/> Other _____  |

**Terms of contract:**

- Fill in the **School** section and the instruments you require. Only request what you need. If you need more than 5 instruments, please start a second form. Teachers / school admin must make arrangements with Jean / Pam to pick up instruments.
- Teachers **MUST** return all **elementary school** instruments no later than **Friday, June 16<sup>th</sup> 2023** and all **junior / senior high** instruments no later than **Wednesday, June 21st, 2023**. We realize there may be performances beyond this date. However, the return date is non-negotiable due to the need to process / send for repair before summer break. Please plan accordingly.
- If the full fleet and all accessories are returned, then your program may be permitted to borrow again the following year. If anything is missing, your school may be billed for the replacement of items.
- If the instrument is badly damaged or not returned, the school may be held responsible for some / all of the repair or replacement cost.
- It is acknowledged that the instrument is received in good playing condition. Repairs to the instrument for ordinary wear will be covered by the Dartmouth Music Centre. Instruments **MUST** be seen by the Dartmouth Band Rental Coordinator prior to any repairs. Any repairs done without our consent will **NOT** be reimbursed.
- It is highly encouraged that students and parents / guardians fill in and sign a **STUDENT LOAN FORM**, provided by Jean, before taking it home. These are for your records.
- I have read the terms of this contract, fully understand it and accept its conditions.

Date: \_\_\_\_\_

Band Teacher's Signature: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

Band Instrument Coordinator: Jean Arnold 902-435-8464 x4

[hrarentals@gnspe.ca](mailto:hrarentals@gnspe.ca)

Instruments Received: Date \_\_\_\_\_

Instruments Returned : Date \_\_\_\_\_