



Halifax
Regional Centre for Education

Halifax Regional Arts –Music East

Charitable Donations

Thank you for contributing to Halifax Regional Arts. Your donation will be used for one or more of the following needs:

- ✓ Purchasing, renting or maintaining equipment
- ✓ Purchasing, renting or maintaining instruments
- ✓ Student sponsorship, scholarships, bursaries
- ✓ Workshops, clinics, presentations
- ✓ Sheet music
- ✓ Event expenses (buses, festival fees, substitute teacher coverage, advertising, service fees, venue fees)

Please specify below if you want your gift to stay in the general fund or be directed specifically to our **Band, Choral or String** funds. You may also choose to specify the ensemble name.

I would like my donation to go to (please check one):

- Halifax Regional Arts (Music East) general fund
- Band
- Choral
- Strings
- Specific Ensemble _____

Indicate how you would like your name(s) to be recognized. If you wish to remain anonymous, please write “anonymous” or leave it blank.

Name(s): _____

Please fill in the attached **Charitable Donations / Tax Receipt Request** form with your donation amount, your name (or your company name) and mailing address. The Halifax Regional Centre for Education will issue you a tax receipt for donations of \$10 or more.

IMPORTANT:

Cheques must be made payable to HRCE. Attach your cheque to these two pages and return them (mail or drop off) to the Dartmouth Music Center, 35C Major Street, Dartmouth, NS, B2X 1A7 for processing.



Halifax

Regional Centre for Education

Halifax Regional Arts –Music East

Charitable Donation / Tax Receipt Request Form

Date: _____

Dear Charlotte Henderson,

Please find enclosed a \$_____ charitable donation to be directed to the Dartmouth Music Centre account (HRA Music East).

This donation is given contingent of it being fully (100%) forwarded to Halifax Regional Arts (Music East). If for any reason this donation cannot be forwarded in full to HRA (ME), please let me know.

I would ask that you prepare and forward to me a tax receipt for the amount donated at your earliest opportunity.

Regards,

Name: _____

Address: _____

Telephone: _____

Email: _____